



capri

**Cognitive Automation Platform
for European PProcess Industry
digital transformation**

Deliverable

DI.6 Report 2-Minutes of project management meetings (M12)

Deliverable Lead: CARTIF

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EXECUTIVE SUMMARY

This document belongs to the framework of WP1 (Coordination and Management) of the CAPRI project and provides minutes of discussions held in the Second Periodic Meeting (M12). Once every six months there will be a periodic meeting of all partners to assess progress on ongoing tasks, review next steps, and adjust the work plan accordingly if necessary.



RELATED DELIVERABLES

Table 1: Related deliverables.

Number	Full name
D1.1	Kick-off meeting result report, financial and technical agreements (M1)
D1.3	Report 1-Minutes of project management meetings (M6)
D1.7	Report 3-Minutes of project management meetings (M18)
D1.8	Report 4-Minutes of project management meetings (M24)
D1.9	Report 5-Minutes of project management meetings (M30)
D1.10	Report 6-Minutes of project management meetings (M36)
D1.11 (final version)	Final Report: Minutes of project management meetings (M42)

Once every six months there will be a periodic meeting of all partners to assess progress on ongoing tasks, review next steps, and adjust the work plan accordingly if necessary



LIST OF ACRONYMS

Table 2: List of acronyms

Acronym	Full name
AIMEN	ASOCIACION DE INVESTIGACION METALURGICA DEL NOROESTE (Partner #9)
AMS	APPLIED MANUFACTURING SCIENCE SP. Z O.O (partner #12)
BFI	VDEH-BETRIEBSFORSCHUNGSINSTITUT GMBH (partner #5)
CAPRI	Cognitive Automation Platform for European Process Industry Digital Transformation
CARTIF	FUNDACION CARTIF (project coordinator, partner #1)
CS	Cognitive solutions
CORE	CORE INNOVATION AND TECHNOLOGY OE - CORE INNOVATION (partner #10)
EIF	EIFFAGE INFRAESTRUCTURAS (partner #6)
ENG	ENGINEERING - INGEGNERIA INFORMATICA SPA (partner #2)
MSI	MONDRAGON SISTEMAS DE INFORMACION SOCIEDAD COOPERATIVA (partner #8)
NISSATECH	PRIVREDNO DRUSTVO ZA PRUZANJE USLUGA ISTRAZIVANJE I RAZVOJ NISSATECH INNOVATION CENTRE DOO (partner #11)
POLIMI	POLITECNICO DI MILANO (partner #4)
RCPE	RESEARCH CENTER PHARMACEUTICAL ENGINEERING GMBH (partner #3)
SID	SIDENOR ACEROS ESPECIALES SL (partner #7)
WP	Work Package



I Deliverable Description

CARTIF, acting as project coordinator arrange the details of the project meetings (including the agenda) in a timely manner. Representatives from the twelve consortium members (AIMEN, AMS, BFI, CARTIF, CORE, EIF, ENG, MSI, NISSATECH, POLIMI, RCPE, SID) assisted to the meeting and shared their experience concerning the development of CAPRI project. They evaluated the action taken over the last six months of the project since last 6M review and also study the upcoming activities. The presentations of each partner were previously uploaded to Alfresco shared repository, and could be seen by all the members of CAPRI consortium.

2 Agenda schedule 24/03/2021

Item	START	END	Presenter
WELCOME, INSTRUCTIONS FOR THE MEETING	9:00	9:05	CARTIF
WP1	9:05	9:15	CARTIF
WP2	9:15	9:25	CARTIF
WP3	9:25	9:45	POLIMI
WP4	9:45	10:05	ENG
WP6	10:05	10:25	CORE, POLIMI
WP7_KoM_Introduction	10:25	10:35	MSI
WP7_KoM_T7.1 : Exploitation and business plan development	10:35	11:00	MSI
WP7_KoM_T7.2 : Open data of CAPRI cognitive solutions	11:00	11:20	CAR
WP7_KoM_T7.3 : Training and Education Program	11:20	11:30	POLIMI
WP7_KoM_T7.4 : Observatory of Potential Replication Areas	11:30	11:40	MSI
WP7_KoM_Questions	11:40	11:50	ALL
AoB	11:50	12:00	ALL



3 Minute

Presentation of WP1 delivered by the coordinator reminded the deliverables submitted (this D1.6 is the next pending one) and provided brief instructions about the schedule set for the next Official Report covering the first years of the project.

WP2 started at the beginning of the previous periodic meeting (held in September 2020) and ran for the next four months (until December 2020).

WP3 a schedule of the next six month period was provided, explaining the current status of the cognitive solutions (CSs) applied to asphalt, steel and pharma.

WP4 status was explained by the WP leader, ENG, presenting the two tasks that have started already and their state of development. The presentation reported also the Deliverables associated to this WP.

Information of WP6 was provided by CORE. T6.2. and T6.3 started at month 8 of the project (November 2020) and will run until the end of it (month 42).

The main topic covered in the Periodic meeting was the official launch of the WP7, that started 1st March 2021. In this part, the leaders of each task have explained the overview of each task, GANTT, PM, Deliverables, and what we should obtain during the develop of this WP.



4 Conclusions

At the end of the meeting, the coordinator summarized the main conclusions extracted from the different sessions and the commitments that each partner has for the following months. Next steps to be taken are summarised below:

1. WP1-> Instructions about the upcoming Official Report will be provided next week.
2. WP2-> The deliverables foreseen in WP2 were submitted to the EC Funding & Tenders Portals
3. WP3-> D3.1 expected to be submitted at the end of the new internal six-month period (month 18 of the project)
4. WP4-> The first deliverables are due date in M28, so there are a lot of work beside this to do during this time.
5. WP6-> D6.4 and D6.5 are expected to be submitted at the end of the new internal six-month period.
6. WP7-> For the Meeting of May, the list of exploitable results will be available to be presented.

After review the WPs, we concluded that the project has been developing on time, without significant delays or problems to obtain the objectives of the project.

In each WP, we have talk about the points to show to the Project Officer and the Reviewer in the M12-review meeting. We have concluded that must make an effort and follow common guidelines and formats for all use cases in order to have a homogeneous presentation.

